

**ENTREPRENEUR EMPOWERMENT** 



## Let's Get Started

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## Say "No" Before You Say "Yes"



Whenever you say yes to a task, you are saying no to something else, usually yourself.



Don't be afraid to decline an offer if it does not align with your goals or mission.



If saying no to someone is a deal breaker for your relationship, it is a relationship you can do without.





## Identify Time Wasters



Froblem-orientated people, opposed to solution orientated people – these people tend to talk in circles.



People that take more than they give, these people can be identified by observing their conversation, it is usually focused on themselves – consistently.



People that throw information at you with no summary or offer for further discussion.





## Three-Dimensional Prioritizing



Typical 2D approach considers: Urgency – how <u>soon</u> it matters Importance – how <u>much</u> does it matter

Next level is the 3D approach, which considers: Significance – how **long** does it matter



Long term returns (i.e. team trainings, automation, research), increases return on time invested. Use time to make time.





# Keep Meetings Short if at ALL



Convert status updates into an email.



Meetings should include adding new perspectives, troubleshooting, and scaling.



If the goal is dialogue, there should be a meeting.



If a meeting is necessary keep it be 20 or 40 mins.





### Be Honest About Your Habits



Be ruthlessly honest about habits that consume you or reduce your energy - observe your routine.



Be bold in shortening non-value added conversations.



Put off the insignificant tasks – different from procrastination.



Make tweaks not changes.





# **MY POWER SERIES**

THANK YOU & ENJOY!



#### **PRESENTATION TAKE AWAYS**

Time is more valuable than money Say "NO" before you say "YES" Conflict-orientated "takers" are Time Wasters Think three-dimensionally about time Always consider SIGNIFICANCE How long will it matter Long-term time savings outweigh short-term relief Meet only when needed - keep it short and impactful

Be honest about how you waste your own time

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#### WEDNESDAY, MAY 31, 2023

ATTENDEES AGE 21+ ESTABLISHED BUSINESS OWNERS LOCATION VARSITY THEATRE 3165 BAILEY AVE 6PM-7PM

#### This NO COST monthly 5-part series is designed for established east side business owners. The MY POWER SERIES pulls the veil back on entrepreneurial success and connects you with other business leaders...over FREE FOOD & COCKTAILS! Join us the last Wednesday of every month May through September 2023 from 6-7pm.

#### MAXIMIZE YOUR TIME WITH AWARD-WINNING EXECUTIVE COACHES

This month's presentation offers down-to-earth insight into tools and methods to unlock your most efficient self. Our guest speakers have worked with Buffalo's most successful organizations and their leaders to activate the power of compound "ROTI" (return on time invested).

Join us each month May through September for one hour that will elevate your business success and expand your high-value network.

#### Register at www.MYPOWERSERIES.org

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